

Exam Settings for the Pollock Testing Center

Testing Center Managed Settings

We will modify your exam settings specific to the Testing Center; please **do** password protect your exam.

We will ...

- **add** an IP address to your exam
- **publish** your exam

Instructor Managed Settings

The following are optional settings that you may want to use for your exam in the Testing Center. Adding a password to your exam will ensure that no students can access it prior to implementing any of these settings. Temporarily publishing the exam allows you to “Moderate the Exam” and/or mute the exam in the Gradebook. You can unpublish the exam after the settings have been implemented. **If you want to enable these options, you must do so prior to the exam date. You may also want to ...**

- **add** Testing Center staff to the “*Designer Role*” for your course
- **use** the “*Moderate this Quiz option*” to set an extended length of time for specific students (this function is **not** available to Testing Center staff)
- **uncheck** the “*Let students see their quiz responses*” checkbox so only the student's score (e.g., 90 out of 100) will be visible to the student after they complete the exam
- **mute** the exam to hide the exam score from all students—no score or other feedback will appear until you unmute the exam

Additional Resources

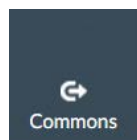
Canvas Settings: <https://community.canvaslms.com/docs/DOC-2895>

Adding Designers: https://pennstate.service-now.com/kb_view.do?sysparm_article=KB0010500

Moderate the Quiz: <https://guides.instructure.com/m/4152/1/276279>

Muting an Exam: <https://community.canvaslms.com/docs/DOC-2823>

Help 24/7/365



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Live chat with Canvas Support!

[Canvas@PSU Info](#)

Information about Canvas at Penn State

[Canvas Support Hotline](#)

(877) 226-4449

Learn more about using Canvas at Penn State!

Learn at your own pace: <https://psu.instructure.com/courses/1741795>

Find live training options: <http://canvas.psu.edu/#training>